

WreathsForTheFallen.org

Officers Meeting Minutes

November 13th, 2017

I. Call to order

Carrie Johnson, Secretary for WFTF.org called the meeting to order at 1:03pm at the Fort Ripley Steakhouse in Fort Ripley MN.

II. Roll call

There were 6 members present, Ron Robbins, Carrie Johnson, John Thomas, Bob Larson, Jerry Ratcliff and Bob Schule. Thanks to everyone for coming.

III. Approval of minutes from last meeting

Minutes from the July 12th 2017 Officers meeting were presented to everyone present. No changes or adjustments were mentioned so Bob Larson made a motion to accept the minutes as submitted, Ron Robbins seconded the motion and motion passed. The minutes were posted on our web site.

IV. Treasurers Report

Ron Robbins, treasurer – submitted his reports for the months ending October 31, 2017. Reports were approved. Donations to date are \$68,640.07. John Thomas handed out copies of the financial spreadsheet that he and Bob Schule have been working on and updating.

V. Wreath Ceremony Update

John Thomas handed out copies of last year's Section Leader spreadsheet so we could plan for this year. Everyone reviewed the list and will make contacts to everyone to see if they will help us out again this year. Many people have not responded so we have lots of calling to do.

We also reviewed the presenters list and will have to ask for some volunteers to help with the program and ceremony.

We talked about refreshments and other plans associated with getting supplies and helpers at the refreshment table.

Veterans ID cards

We discussed how the best way is to handle the ID cards at the ceremony. These cards are hard to handle in the bitter cold but they are necessary to verify placing all the wreaths that have been sponsored. ID cards will be prepared for each section and each Section Leader will be advised on how to handle the cards the day of the Section Leaders Meeting. All Section Leaders and other volunteers are asked to be at the **Section Leaders Meeting on Saturday December 9th at the Canteen at 11:00** to review plans and any updates or changes to the ceremony.

Parking

Parking issues were discussed and will be addressed again at the Section Leaders meeting on December 9th. John will give 'clickers' to parking attendants to try to keep track of cars and trucks parking at the cemetery.

Radios

We will have about 15 2-way radios at the ceremony. They will be assigned the morning of the ceremony. Everyone who takes a radio will have to sign it out and also when they return it.

VI. Mailings and Brochures

We reviewed the new style envelope and they seem to be working well. John & Ron have been posting checks received and feel the ID number method is working great. Some changes were noted for the brochure.

DATE FOR WREATH LAYING CEREMONY – Please mark your calendars - - the wreath laying ceremony will be on **December 16th this year – THE THIRD (3RD) SATURDAY IN DECEMBER !!**

VII. Resignation

Shirley Nelson our Chaplin has turned in her resignation. The Officers regretfully accepted her resignation effective 11-13-17. She will be missed by everyone.

VIII. NEXT MEETING WILL BE ON SATURDAY DECEMBER 9TH AT 11:00 AT THE CANTEEN IN CAMP RIPLEY !!! This will be our Section Leaders Meeting – VERY IMPORTANT for all section leaders and parking personnel to be there.

IX. Adjournment

Motion to adjourn was made by Bob Larson and seconded by Jerry Ratcliff, motion passed - meeting adjourned at 3:20 pm.

Minutes submitted by: Carrie Johnson, Secretary

Minutes approved by: _____

Please invite your family, friends and neighbors to check out our web site: www.wreathsforthe fallen.org .

Remember - - “It’s not about Us – It’s about Them”

2017 Wreath Ceremony will be December 16th at 11:00 am

(The 3rd Saturday of December)